



## Winter Lights Wedding™ Reception Drawing Rules and Regulations

*THANK YOU FOR YOUR SERVICE TO THE  
CITIZENS OF AND VISITORS TO THE CITY  
OF PITTSBURGH!*

- (1) **Eligibility:** The drawing is open to current and in good standing uniformed employees of the Pittsburgh Bureau of Fire, Pittsburgh Bureau of Police, and Pittsburgh Emergency Medical Services.
- (2) **Dates for Complimentary Wedding Reception:** The wedding reception must take place on a Friday or Sunday from January 2019 through March 2019, subject to availability of the Grand Hall at The Priory.
- (3) **Wedding Ceremony:** The winning applicant couple, at their discretion, need not host the wedding ceremony on the same date as their complimentary wedding reception. However, the marriage ceremony must occur between the date of the random drawing (September 25, 2018) and the date chose for the reception. The marriage must be recognized by the Commonwealth of Pennsylvania. At the winning couple's discretion, the wedding ceremony may be hosted at the Grand Hall at the Priory prior to the wedding reception.
- (4) **The Prize:** The prize is a complimentary Winter Lights Wedding™ Reception Package at the Grand Hall at The Priory. The Winter Lights Wedding™ Package includes:
  - Wedding ceremony set up at the winning couple's discretion
  - Four hour use of the ballroom at the Grand Hall at the Priory
  - Stationed crudité & fresh seasonal fruit display during cocktail hour
  - Dinner service with your choice of entrée from the new Winter Lights™ menu
  - 3 hours of open bar service
  - Champagne toast for the bridal party
  - Floor length table linens
  - Chivari Chairs
  - Special Winter Lights™ centerpieces

- Special Winter Lights™ décor & lighting packages
  - Wedding cake courtesy of Priory Fine Pastries (budget \$3.50 per cake slice) (cake upgrades are available for an additional charge)
  - A complimentary suite at the Priory Hotel for the night of the reception
- (5) **Additional Complimentary Services:** In addition to providing the complimentary wedding reception, the Grand Hall at the Priory has sought out other service providers to donate their services. While subject to change, at the present time the Grand Hall at the Priory has secured the following services, free of charge, for the winning applicant couple:
- Florist
  - Photographer (reception day only)
  - Photographer (engagement shoot)
  - Dinner wine
  - Painting of the wedding couple
  - Wedding Planner
  - Disc Jockey
  - Live cocktail hour entertainment
- (6) **Guest Limit:** The complimentary wedding reception is limited to 125 guests. The winning applicant couple may add more guests for an additional fee.
- (7) **Additional Reception Time:** The total time of the reception is four hours. The applicant couple may add an additional hour for an additional fee.
- (8) **Winner Selection:** The contest winner will be decided by random drawing on September 25, 2018 (First Responders' Day) on the television program KDKA Live.
- (9) **Publicity Assistance:** The winning couple will agree to assist in the publicizing and promotion of the Winter Lights Wedding™ package and this contest in print, radio, television and through electronic channels (including web sites) up to and including the date of the wedding reception and will allow photos to be used thereafter. The winning couple must agree to sign a publicity waiver.
- (10) **Reception Publicity:** the winning Applicant Couple will agree to permit photographs and video to be taken of their reception for later use by the Grand Hall at The Priory for promotional purposes.

- (11) **Application:** To qualify for the random drawing, the applicant must::
- Submit a completed application form through the website of the Grand Hall at the Priory or the Priory Hotel, or print and mail a hard copy of the application form, or print, scan and email an electronic copy of the application form.
  - Submit the Verification of Eligibility portion of the application certifying that the applicant is: (a) a current uniformed employee of the Pittsburgh Bureau of Fire, Pittsburgh Bureau of Police or Pittsburgh Emergency Medical Services. This may be submitted through the Priory Hotel or Grand Hall at the Priory websites, or by printing and mailing a hard copy, or by printing, scanning or emailing an electronic copy.
  - Upon winning the drawing, the winning applicant will provide proof of their service with the Pittsburgh Bureau of Fire, Pittsburgh Bureau of Police or Pittsburgh Emergency Medical Services
- (12) **No Substitution of Prize:** The Winter Lights Wedding™ is the only prize available and must be used by the winning couple on a Friday or Sunday between January and March 2019 (subject to available dates). If the couple has fewer guests than the 125 maximum specified in the prize description, there is no refund or credit. If the couple elects to invite additional guests, or add additional items or selections, they may do so at regular published prices. *There is only one prize and if the winning couple is unable to use it, they may not change the date or transfer it, and will forfeit the prize in its entirety. In that event, it will be awarded to the runner-up in the drawing.* The prize has no cash value.
- (13) **One Entry Per Couple:** Each couple may submit only one application for the drawing.
- (14) **Retail Value of Prize:** This prize is provided as a gift from the Graf family and is intended to have no tax effect, thus the retail value is not required to be provided.
- (15) **Taxes:** in the event that a taxing jurisdiction deems that this gift is taxable all applicable taxes are the sole responsibility of the winning couple and the winning couple agrees to provide an IRS form w-9.
- (16) **Odds of Winning:** The odds of winning depend upon the number of valid entries.
- (17) **Hold Harmless:** Applicant couples agree to release, discharge and hold harmless the Graf family, Priory Hospitality Inc, its respective officers, employees and assigns from and against any and all liability and.

damages arising from this drawing, any publicity generated by the drawing, or from the wedding reception itself

- (18) **Accept Official Rules:** Applicant couple agrees to be bound by these rules and decisions of the management Priory Hospitality, Inc. and the Graf family, which are final. In the event there is a discrepancy or inconsistency between disclosures or other statements in any materials and the terms of the official rules, the rules will prevail.
- (19) **How to Enter:** Entry forms are available on line at [www.pittsburghsgrandhall.com/winterlights](http://www.pittsburghsgrandhall.com/winterlights) and at [www.thepriory.com/winterlights](http://www.thepriory.com/winterlights). Hard copies will also will be available at the Priory Hotel, 614 Pressley Street Pittsburgh PA 15212, or you may request that entry forms be sent to you by: (a) emailing the Priory Hotel at [info@thepriory.com](mailto:info@thepriory.com) or (b) calling (412) 231-3338. .
- (20) **Confirmation of Receipt:** The Grand Hall at the Priory will send an email confirming receipt of the application. If you do not receive confirmation within five day of submission, contact Rebecca Lazeration at (412) 224-6304 or [rebecca@thepriory.com](mailto:rebecca@thepriory.com). .
- (21) **Applicable Law:** All federal, state and local laws and regulations apply. Void where prohibited by law.
- (22) **Cooperation:** If the winning applicant couple (or one member of it) does not respond Priory Hospitality, Inc.'s reasonable requests for information, or to other communications within the specified deadlines, or are otherwise non-responsive after notification that they have won, the applicant couple will be a disqualified and an alternate winner will be selected.
- (23) **Wedding Ceremony:** The winning couple agrees to provide proof of their marriage if the ceremony occurs before the reception as provided in paragraph (3).